Incorporating Health Equity Into Rule-Making

(DRAFT) Incorporating Health Equity Strategies in ODH Rule-Making Process Flow Chart

Step 1: Program Reviews Rules)

- Coordinate with legal to request rules from Register of Ohio (30 days).
- Internal meetings (rule development) using health equity framework questions:
- Meet with stakeholders (rule development)
- Draft amendment, new rule, or recommend no change or rescission
- Prepare BIA for CSI
- Prepare RSFA and memos to Director, Legal and Interested Parties.

Step 3: Initial Filing

- File proposed rule and RSFA with JCARR and notify public of formal public comment period.
- Public Hearing ends formal public comment period. If comments warrant changes, then must refile rules with JCARR. (If changes to rule are made 30 days or more after initial filling, then add 30 days to JCARR jurisdiction timeframe.)
- JCARR hearing

Step 2: Program sends Rules, BIA and memos to Legal

- Public comment and OPHAB review period
- Program notified to prepare and post E-Notification of rules
- Post draft rules public comment and OPHAB review
- . Post BIA with draft rules and submit BIA to CSI
- OPHAB continues review of draft rules, reviews public comments.
- . CSI reviews BIA. CSI may ask for clarification.
- OPHAB may require Program to meet and/or answer questions regarding the rules & may make a recommendation to Director within 60 days to approve or disapprove the rules.
- All OPHAB recommendations will be shared with CSI. If OPHAB recommends disapproval and Director disagrees then the rules may proceed to initial filing & Director shall explain the reason for the disagreement in writing.
- Program finalizes rules for filing (makes changes based on CSI recommendation, OPHAB review, and public comment*) and sends rules, RSFA and memo to Director for filing.
- *If substantive changes are made as result of comments, CSI review, or OPHAB review then may need to resubmit BIA and/or repost for comment.

7 Step 4: Final Filing

- JCARR, Secretary of State, LSC, and Dept. of Aging- if applicable. If JCARR approved - File final rules.
- Rules effective

5/6/2014 ODH Office of Health Equity